

KoFlux-NCAM-SNU Data Fair-Use Policy

The Nature of Data

The nature of data submitted to KoFlux is a spectrum running from 'raw data' through 'processed data' to 'information' and ultimately 'knowledge'. The datasets deposited as archives, during and after research projects, are entitled to the data provider(s) who have collected the datasets, and the data provider(s) are designated as the fundamental benefits of the datasets.

The purpose of the data archive in KoFlux is to facilitate collaborations between data producer and data user toward inter- and trans-disciplinary studies. The data are intended for scholarly use by the academic and scientific community and thus any usage of the data must be properly informed to and acknowledge the data provider(s). The data contained in the archive are made available even though they may not be "final" (i.e., error free) data and thus it is encouraged for data users to contact the data provider(s) to check the availability and proper analysis/interpretation of updated data.

All data users, including KoFlux Participants and non-participants, must agree to abide by the following fair-use policy:

Data Fair-Use-Policy

Notification

- Data access can be conferred based on scientific proposals which are evaluated for overlap and conflicts by a scientific moderation committee (SMC) (Youngryel Ryu, Minseok Kang, Hyunseok Kim, Joon Kim) in order to mediate potential conflicts rather than selecting proposals one against each other.
- If data users' research directly conflicts with the data provider(s)' analysis, the data users must give clear priorities to the data provider(s). He/She/They may ask the data users to postpone usage of the data.

Dissemination of the data

- Any dissemination of the data to the third party for any use is strictly prohibited.
- If the data users wish to distribute the data to third party, after post-processing and reanalyzing, the data users must inform the data provider(s) and obtain his/her/their approval.

Publication/Acknowledgement

- For any publication using the data from KoFlux DB, the data user must inform the data provider (s) and SMC before the submission of abstract or manuscript for any public presentations or for publication, and must obtain the data provider's approval. Data provider(s) participate in as co-author(s) (unless specified otherwise), therefore the co-authorship must be discussed in the beginning stage of the manuscript preparation along with clear understanding of his/her/their role(s) to make contribution in addition to providing the data. A proper acknowledgment to the

data provider(s) and KoFlux is required. The data provider(s) in KoFlux were supported by various agencies.

- All data users are required to provide reprints or pdf files of the paper/article using the data from KoFlux to the data provider(s) and SMC immediately after the publication.

Working flows

1. All data users are required to submit proposal to SMC (email: ryuyr77@gmail.com).

Proposal should include

- i. Title
 - ii. Tentative author list (with clear explanation on the rules and roles of individual co-authors)
 - iii. Objectives and significance
 - iv. Outline
 - v. Proposed sites to be involved
 - vi. The importance of the requested data in this proposal (essential, moderate, minor)
 - vii. Funding source(s)
 - viii. Research schedule
 - ix. Target journal (with justification)
2. SMC will inform the decision within two weeks after checking any conflicts and overlaps with data providers according to the following procedure.
 - 2-1. SMC will forward the submitted proposal to the potential data providers.
 - 2-2. The potential data providers will consider the proposal and reply to SMC with following information.
 - i. Site name
 - ii. Name/Affiliation of data provider
 - iii. Brief summary of data
 - iv. Agreement / Disagreement about data sharing with reasons
 - v. If agree to share the data,
 1. Intention for co-authorship
 2. Required citations and/or acknowledgement information
 - 2-3. SMC will inform the decision to the data user.
 3. If the proposal is accepted, the information from the data providers (who agree to share the data) will be provided to the data user. The data user will contact the data providers to initiate the manuscript by discussing authorship, roles in the manuscript, and detailed plans.
 4. All data users should invite data providers for their intellectual contributions. Providing opportunity for intellectual contribution is mandatory, but authorship depends on mutual discussion between data users and providers. If data users and providers do not agree with authorship, SMC will moderate the authorship.

5. All data users should provide the final draft before submission to the data provider (s) for obtaining his/her/their approval. SMC should be informed of the submission.
6. All data users should provide published pdf file to the data provider(s) and SMC.